



BID ADDENDUM

April 4, 2025

FAILURE TO RETURN THIS ADDENDUM MAY SUBJECT YOUR BID TO REJECTION

Solicitation Number	Doc1498190011
Solicitation Description	Implementation of CDBG-DR Action Plan for Hurricane Helene Recovery
Addendum Number	2

CHANGE TO SCOPE:

Section 3.8 INTAKE AND ELIGIBILITY SERVICES, 3.8.14 (Table 1), page 13, has been changed to:

Phase	Priority	MID Status	Percent of AMI	Is any member of the household: under 18, over 62, disabled, or has accessibility needs?
Phase 1	1	HUD	< 60%	Yes
	2	HUD	< 60%	No
	3	State	< 60%	Yes
	4	State	< 60%	No
Phase 2	1	HUD	60-80%	Yes
	2	HUD	60-80%	No
	3	State	60-80%	Yes
	4	State	60-80%	No
Phase 3	1	HUD	≤80% Reimbursement	No
	2	State	≤80% Reimbursement	No
Phase 4	1	HUD	80% - 120%	N/A
	2	State	80% - 120%	N/A

The prioritization scheme for applicants has been amended to include the potential for a reimbursement component to the program (page 67, Table 25 of Action Plan).

CLARIFICATION:

A section has been added to eProcurement Sourcing for Vendors to upload the "*Excel file*" as required by **ATTACHMENT H: FINANCIAL REVIEW FORM.**

ATTACHMENT H: FINANCIAL REVIEW FORM states:

Vendor shall review the Financial Review Form, provide responses in the gray-shaded boxes, and submit the completed Form as an Excel file with its offer. Vendor shall not add or delete rows or columns in the Form, or change the order of the rows or column in the file.

RESPONSE TO QUESTIONS:

State's Responses to Questions Received by the due date and time of March 31, 2025, by 2:00 pm ET. The Citation reference and Question appear exactly as submitted by the Vendor.

	CITATION	VENDOR QUESTION	DCR RESPONSE
1	3. Core Functions, pg. 19-20	Does DCR intend to make payments from the technology solution provided for this RFP, or will payments be made through the State's system and/or 3rd party?	Payments will be made through the state's system.
2	3.13 Technology (3.13.7), pg. 17	We understand DCR intends to separately procure the State's System of Record (SOR). Will DCR consider using the same SOR as the one procured for this solution if it meets the requirements for the forthcoming solicitation? If not, will the vendor providing the system for this solicitation be conflicted from bidding on the SOR solicitation as well?	It will not be a conflict to pursue the State's System of Record RFP and the Vendor's solution could be considered then.
3	3.13 Technology, page 17	Since the technology solution is deemed high risk and Vendors must provide a secure system to store and manage high-risk information does the state require that vendors certify that no systems used by a vendor and/or its affiliates have suffered a data breach and/or exposed applicant PII over the last 5 years? If such data breach or PII exposure	See Attachment B: Department of Information Technology Terms & Conditions, Section 2, #18.

		occurred, when did the vendor realize such a breach and/or exposure occurred and when did the vendor notify the authorities? In addition, is the vendor under any legal processes or requirements associated with any breaches or exposure instances?	
4	3.2 Security specifications for applicant-facing technology solutions, page 7	Our SOC2 Type 1 roadmap is expected to be completed within 1 year, followed by a SOC2 Type 2 certification in the following year. Would this certification timeline be considered acceptable to participate in this RFP response and enter into a contract if successful?	A vendor must submit a Vendor Readiness Assessment Report-VRAR and one (1) of the preferred third-party security assessments prior to award. Preferred third-party assessments are listed in Section 3.2(b)(i). The State must review and approve the VRAR and third-party assessment prior to entering into a contract.
5	3.3 Enterprise Specifications for Applicant-Facing Technology Solutions Pages 7 – 9	Are the responses to the questions and requirements listed in this section included in the 25-page limit?	Section 3.2 SECURITY SPECIFICATIONS FOR APPLICANT-FACING TECHNOLOGY SOLUTIONS, Section 3.3 ENTERPRISE SPECIFICATIONS FOR APPLICANT-FACING TECHNOLOGY SOLUTIONS, and Section 3.13 TECHNOLOGY are <u>not</u> included in the 25-page limit.
6	3.10.4 – 3.10.11 Duplication of Benefits, Award Calculation, and Closing Page 15	Are the eligible temporary housing costs included in the housing construction costs or will they be paid as a separate cost directly by NC Commerce?	Eligible temporary housing costs will be paid separately by DCR. They should not be included in the Vendor's price. The services associated with administering eligible temporary housing costs should be included in the Vendor's price.
7	3.10.4 – 3.10.11 Duplication of Benefits, Award Calculation, and Closing Page 15	Will the state enter into a separate agreement with on-site and/or off-site storage providers if applicants are required to vacate their home during rehabilitation?	Yes. Storage will be coordinated by the assigned General Contractor.
8	5.2 Payment Schedule Page 23	Given the intake needs to be completed in 180 days, how many days is the application period open?	Intake is the application period. Per the RFP the application period will be open up to 180 days. Vendors may

			propose a shorter intake period if it accomplishes the desired outcomes.
9	5.2 Payment Schedule; 3.8.14 Table 1: Application Phasing Criteria for Reconstruction and Rehabilitation (R&R) Applicants Pages 23; 13	“Vendor collected a significant number of priority applications... Intake is completed in less than 180 days after contract execution “. Does the intake completed within 180 days include all priorities indicated in Phases 1-3 listed in: Table 1, under 3.8.14?	Yes.
10	Attachment J, Page 74	Does NC want one Team Qualifications form filled out for the entire vendor team or one form per teaming partner on the response?	DCR requests one form for the Vendor’s team.
11	Section 3.3, Enterprise Specifications for Applicant-Facing Technology Solutions, Page 7	The vendor interprets this section as appearing separately from the 25 page-limited Business and Technical Requirements section, which includes addressing requirements 3.5 through 3.13. Is this accurate?	See response to Question #5.
12	3.6.5.1 Describe how the solution offered will provide for least three (3) physical office locations.	Are these intended to be vendor-established office locations or state office locations? Are these locations already identified?	DCR requests that the Vendor describe how and where they propose to provide at least 3 physical office locations to execute the Vendor’s outreach and intake strategy. No locations are currently identified.
13	Section 3.5.1 Page 9	<p><i>“The technical approach should also describe a general workflow summarizing the activities described below. There is a twenty-five (25) page limit on the Business and Technical Specification response.”</i></p> <p>Given the extensive number of scope and technology information pieces to be addressed in the technical response, would DCR allow all the technology responses requested in sections 3.2, 3.3 and 3.13 and any related attachments to be precluded from the page limit?</p>	See response to Question #5.

14	Section 3.8.6 Page 12	Does DCR expect that call center days and hours will mimic intake center hours of operation requirements specified on page 12?	DCR will consider call center and intake strategies that deliver optimal customer service to impacted residents at a reasonable cost.
15	Attachment I Page 71-73	DCR asks for firm qualifications and provides 3 opportunity pages to complete this. Given there are multiple team members/firms collectively on a team with the prime Vendor, if there are extremely relevant experiences of a subcontractor, could additional firm qualification forms be submitted with Attachment I? Vendor would keep in mind the need to be concise and only provide relevant needed information.	DCR will only consider 3 qualification forms from representing the Prime vendor's most relevant experience. Team qualifications may be provided on the team qualification form. Other experiences or performance examples may be described in the Vendor's approach.
16	Attachment J Page 74	From the pre-bid conference, it's understood that DCR does not wish for Vendors to recreate forms. Understanding this request, but knowing that even some brief responses may need more space than the boxes within these forms, is it acceptable to allow these response boxes to expand and possibly increase to another page in order to ensure the Vendor has answered completely and compliantly the request?	Vendors may expand the boxes in ATTACHMENT J: TEAM QUALIFICATIONS; or the Vendor may add a page after ATTACHMENT J: TEAM QUALIFICATIONS, to ensure the Vendor has space to completely answer the questions.
17	Section 2.1 Page 4	How much money of the rental housing allotment (\$191,340,000) is set aside for the "small rental programs" that are discussed in this RFP?	Refer to the Action Plan.
18	Section 3.6.5 Page 10	<i>"3.6.5.1 Describe how the solution offered will provide for least three (3) physical office locations."</i> Is the leasing of 3 physical office locations a pass-through cost to the client? "	No. The Pricing requires vendors to submit a single 3 year price for all services and costs associated with delivering the scope. Additional costs will not be paid outside the 3 year price proposed.

19	N/A	Would there be a conflict for the company providing the technology solution under this RFP, should they also pursue the state system of record RFP?	There would be no conflict.
20	Section 6.2 Page 25	Will pricing be evaluated using a formula where the lowest price earns the maximum points, or will a different method be used to calculate points?	The lowest price from a responsive Vendor will earn the maximum points.
21	Attachment D – Cost Form	Can DCR elaborate on the level of detail or explanation contractors are to provide desired by the State for the costs proposed?	Vendors may describe their approach in their technical approach. Vendors must complete Attachment D - Cost Form to be considered responsive. Additional explanation will not be evaluated.
22	N/A	Can DCR share the approximate number of general contractors it anticipates procuring?	DCR estimates that it will procure less than 25 General Contractors.
23	Section 2.2 Page 5	DCR states, <i>“Further details on these recovery programs, including the State’s Action Plan and Program Manuals, can be found on the State’s website: commerce.nc.gov/recovery.”</i> The Action Plan is posted and available. When will DCR be posting the program manuals?	The RFP anticipates the Vendor preparing the program policies and procedures, also known as the program manual. Once approved by DCR, DCR will publish the program policies and procedures to the State’s website.
24	3.8.14 (Table 1) Page 13	The RFP was released prior to posting of the approved Action Plan. Because of public comment, DCR revised the prioritization scheme for applicants and included the potential for a reimbursement component to the program (page 67, Table 25 of Action Plan). Is DCR revising the scope of work for this solicitation to include vendor responsibility for reimbursement programs?	Yes. If DCR can serve Phase 3 priorities with the available funding, then the Vendor will need to implement the reimbursement activity.
25	3.7.2.2 Page 12	The RFP states that proposers must describe <i>“how the solution attracts sufficient applications to expend the allocated funds. DCR estimates a</i>	Yes.

		<p><i>minimum of 10,000 applications are required to expend the funds."</i></p> <p>Does this estimate include both single family owner-occupied and small rental numbers combined?</p>	
26	3.9.5, 3.9.12, 3.9.13 Pages 14-15	<p>The RFP states, "<i>Vendor to describe how their solution determines the construction intent based on the cost reasonableness of rehabilitation versus reconstruction established in approved policies and procedures.</i>" (3.9.5) No threshold for conversion of a project from rehabilitation to reconstruction has been stated in the RFP or the Action Plan. Does DCR intend to provide the cost reasonable standard that vendors must use? For example, X% of tax card value, X% of pre-storm market value, \$XYZ in construction hard costs (as a presumption), etc... or consistent with 3.9.12 and 3.9.13, will DCR rely on vendors to establish cost effectiveness standards and feasibility criteria (3.9.12 and 3.9.13) as a matter of policy for approval by the agency prior to implementation?</p>	DCR expects Vendors to describe their approach and recommend a reasonable standard for consideration and approval by DCR.
27	3.9.7 Page 14	DCR indicates that the Tier 1 ERR is anticipated to be complete in April. Will DCR be providing an approved Tier 2 checklist vendors will be required to use for Tier 2 submission, at or prior to contract execution?	DCR is working to finalize the Tier 1 ERR and will publish the Tier 2 checklist prior to award, if it is available. Vendors should propose their approach and assumptions to executing Tier 2s.
28	3.10.8, 3.10.9, 3.10.10 Page 15	These three RFP requirements relate to the implementation of temporary housing costs for applicants in limited, circumstances. Will temporary housing costs, when justified and reasonable, be included in the housing award cap or granted in exception to the award cap?	Eligible temporary housing costs will not be included in the housing award cap.
29	5.2 Payment Schedule Page 23	Does the Payment Schedule include the small rental program or is the payment schedule only for the \$860	The Payment schedule is based on the Vendor's 3 year total contract value, which must include implementation costs for the owner occupied housing

		million Owner Occupied Housing Program?	program and the small rental housing program.
30	5.2 Payment Schedule Page 23	Can DCR provide an estimate as to how much funding the City of Asheville will contribute to the Housing Program? Will this funding be considered in the Payment schedule?	Refer to the City of Asheville's Action Plan. Their contribution will be considered in the payment schedule.
31	5.2 Payment Schedule Page 23	What portion of the \$150 million approved by the legislature will be repaid by the Program to the State?	DCR intends to seek federal reimbursement for all state funds spent implementing the single family housing programs.
32	5.2 Payment Schedule Page 23	How many small rental units is the state anticipating to repair and/or reconstruct?	DCR anticipates repairing, reconstructing or replacing 3100 homes (+/- 10%) with the funding currently available.
33	5.2 Payment Schedule Page 23	Does the estimated 3,100 homes (+ or – 10%) anticipated to reconstruct/repair include small rental units?	Yes.
34	5.2 Payment Schedule Page 23	How many of the 3,100 homes (+ or – 10%) are estimated to be in the City of Asheville?	DCR is not able to provide such an estimate at this time.
35	7.3.3 Offer Submittal Page 31	May DCR clarify if there is a file size limit for the Ariba Sourcing Module?	The file size limit is 100MB. If Vendor response is greater than 100MB Vendors are allowed to "ZIP" the file and upload a zip file. The State must be able to open any file submitted.
36	Attachment D – Cost Form	Since the Excel pricing sheet is to be uploaded as a separate attachment and as a single file, if the vendor chooses to provide more detail on its pricing, where is this to be provided? Should it be as part of the main proposal or with the pricing sheet?	<p>Additional "<i>narrative</i>" details regarding pricing should be submitted with the main proposal.</p> <p>Additional "<i>cost</i>" details (cost breakdown) a new worksheet should be added to ATTACHMENT D: COST FORM titled "COST DETAILS".</p> <p>If a "<i>COST DETAILS</i>" worksheet is added the Vendor must still complete the worksheet provided by the State titled, COST.</p>

37	N/A	Will DCR clarify how many homes are estimated to be repaired versus reconstructed?	DCR estimates that 20% of applicants will qualify for home repairs. Actual numbers could vary significantly.
38	Section 3.6.7 & 3.6.8 Page 10	Will the vendor be responsible for building a new website, or will this be hosted as part of your current website with new pages? If this is a new site will the State be purchasing the domain?	The Vendor must provide an application web portal. DCR will post a link to the Vendor's site on its webpage. The Vendor will provide program reporting data to DCR for DCR to publish on its website.
39	Section 3.6.8.3 Page 10	Will the vendor be responsible for coordinating ongoing communication directly with Long Term Recovery Groups (LTRG), or will the DCR coordinate direct communication?	The Vendor should describe how it will coordinate with LTRGs and VOADs to access impacted residents with housing needs. Ongoing communication needs are dependent on the Vendor's coordination approach.
40	Section 3.6.8.4 Page 10	Will the vendor be responsible for coordinating ongoing communication directly with established Volunteer Organizations Active in the Disasters (VOAD) performing work within the state, or will the DCR coordinate direct communication	The Vendor should describe how it will coordinate with LTRGs and VOADs to access impacted residents with housing needs. Ongoing communication needs are dependent on the Vendor's coordination approach.
41	Section 3.7.6 Page 12	Does DCR anticipate a media buy being part of the outreach methodologies being approved for this effort? If so, does that need to be part of the submitted budget?	DCR anticipates outreach strategies that successfully generate participation from priority applicants as defined in the Action Plan. If the Vendor's strategy requires media buys, then those costs must be included in the submitted budget.
42	Section 3.7.6 Page 12	Is DCR amenable to a hybrid of virtual and in-person events as part of the overall outreach strategy?	DCR will consider outreach strategies that successfully generate participation from priority applicants as defined in the Action Plan.
43	Section 3.7.2.3 Page 12	Has DCR established branding and branding guidelines for the program? If not, will the vendor be expected to propose branding and have that	DCR expects the Vendor to provide program branding and branding guidelines as a part of its outreach plan.

		approved prior to outreach commencing?	DCR will approve the branding prior to program launch.
44	Section 3.7.4 Page 12	Will the Vendor establish new social media channels for this effort and manage them or will materials be posted using DCR's social media accounts?	DCR will consider outreach strategies that include the Vendor establishing and managing approved social media channels.
45	Section 2: Terms and Conditions Applicable to Vendor Hosted Solutions Page 56	Can cloud service provider negotiate service level agreements and other items as part of agreement with the state? Is it possible for cloud service provider/reseller to leverage existing agreements with the State of North Carolina?	The Vendors technology solution must meet the State's security requirements and minimum service level agreements. Deviation from the RFP must be clearly identified in the Vendor's response. The technology solution must be developed and managed by the Vendor and implemented in accordance with the timeframe described in the RFP.
46	Section 3.2.1(a), Page 7; Section 6.2, Page 25	Would DCR allow a phased implementation of NIST 800-53 security controls post-award, provided we submit a Vendor Readiness Assessment Report (VRAR) and a remediation plan within the first 90 days of the contract?	A vendor must submit a Vendor Readiness Assessment Report-VRAR and one (1) of the preferred third-party security assessments prior to award. Preferred third-party assessments are listed in Section 3.2(b)(i). The State must review and approve the VRAR and third-party assessment prior to entering into a contract.
47	Section 3.2.1(a), Page 7; Section 6.2, Page 25	If a vendor cannot meet the preferred third-party assessment requirements prior to award would early submission of a Vendor Readiness Assessment Report (VRAR) demonstrating a clear path to compliance suffice?	See response to 46.
48	Section 3.2.1(b)(ii), Page 8	Section 3.2.1(b)(ii) allows an alternative report with a plan to submit a preferred report within 365 days of the contract's Effective Date (Page 8). Would DCR accept a detailed roadmap and timeline for achieving SOC 2 Type 2 certification post-award instead of an existing alternative report like SOC 2 Type 1?	See response to 46.

49	Section 3.6.5	Please clarify if the state or counties are able to provide temporary use of existing community spaces for the use of intake, in order to ensure that intake centers are located in central locations that applicants are familiar with.	DCR requests that the Vendor describe how and where they propose to provide at least 3 physical office locations to execute the Vendor's outreach and intake strategy. No locations are currently identified.
50	Section 3.6.8	Please clarify if the Department of Commerce has already procured a URL, hosting, or any other items associated with the website. Please clarify which aspects the contractor would be responsible for and which will be provided by the Department of Commerce.	DCR expects the Vendor to procure the URL for its web intake portal and manage the portal for the life of the program.
51	Section 3.6.8	Please clarify if the Department of Commerce will be providing graphic design elements and standards for use for the website.	DCR expects the Vendor to provide program branding and branding guidelines as a part of its outreach plan. DCR will approve the branding prior to program launch.
52	Section 3.8.7	Section 3.6.5 states that 1 office needs to be maintained for the life of the program and 2 need to be maintained for at least six months or for the necessary intake period. Please clarify that Section 3.8.7 staffing requirements are as per Section 3.6.5.	Section 3.6.5 requires that one location must remain open for "at least" three years. This is consistent with the initial term of the contract. DCR expects that one location will remain open for the life of the program if renewals are exercised. 3.8.7 requires the Vendor to describe how intake centers will be staffed for the life of the program. DCR expects any location that remains open will be staff appropriately.
53	Section 3.8.10	Please clarify the specifications associated with the toll-free number. For example, are full call center services required? Are other forms of contact, such as text messaging, required to be integrated? Are calls required to be recorded? Are bi-or multi-lingual services required?	The Vendor should describe in its approach how it intends to provide the customer service expectations described in the RFP. DCR will consider solutions that provide the optimal service for a reasonable cost.
54	Section 3.8.26.8	Please clarify what the Department of Commerce considers to be "a minimal acceptable level of customer	The Vendor should describe in its approach how it intends to provide the customer service expectations

		service for each medium.” As an example, for the contact center is there a minimum answer time expected, etc.?	described in the RFP. DCR will consider solutions that provide the optimal service for a reasonable cost.
55	Page 10	Is the state expecting a data extract from our solution that the DCR's transparency website can leverage?	Yes.
56	Page 12	Is the state envisioning a one-time data load from its Salesforce based DR case management system to our solution or is it going to be ongoing? Can state provide additional details about the structure and volume of this data?	DCR anticipates that NCEM will refer Disaster Case Management applicants to the single family housing program. Vendors should describe how they will receive, manage and resolve those referrals. Integration with Disaster Case Management's technology platform is not anticipated at this time, but may be considered as a part of a Vendor's approach and cost.
57	Section 3.11.7	Please clarify if the Scope of Work assumes that the respondents will be performing the inspections themselves, or if inspections will be performed under a separate procurement.	The Vendor should describe how it will provide construction management services, which include damage assessments, scoping, and construction progress inspections.
58	Section 3.11.7	Please clarify if the referenced inspections are program inspections or building department inspections that must be signed onto by a licensed professional engineer or registered architect. Please clarify how many inspections are designed per home, per pathway (ex. How many for repairs, reconstructions, etc.).	The Vendor should describe how it will provide construction management services, which include damage assessments, scoping and construction progress inspections. General Contractors will still be required to request building code inspections as required by the local jurisdiction. The Vendor should describe in its approach how it intends to manage construction production and quality. DCR will consider each Vendor's approach to construction progress inspections for each pathway.
59	Section 3.11.7	Please clarify if DCR is looking for the construction inspections to be a combined safety/construction inspection. Typically the certifications/requirements for safety	The Vendor should describe in its approach how it intends to manage construction production and quality. DCR will consider each Vendor's

		inspectors are different than the requirements for construction inspectors. If it needs to be a combined inspection, we would need to use inspectors that are certified/licensed to perform both inspection types. Please clarify what certifications DCR requires for the safety inspections.	approach to construction progress inspections. The General Contractors are responsible for ensuring safe building practices and work conditions.
60	Section 3.11.9	Please clarify if DCR has a draft set of construction standards or if these will need to be fully developed as part of this Scope of Work.	The selected Vendor will need to coordinate with DCR and its selected General Contractors to establish construction standards.
61	Section 3.12.7, Page 17; Section 2.4, Page 5	Given the 8-year record retention period post-closeout, will DCR cover additional costs for maintaining technology infrastructure beyond the initial 3-year contract term?	All costs must be included in the Vendor's cost proposal. Those costs may be included in the 3 year total or included in the optional year cost proposal. Optional years are not guaranteed.
62	Section 3.12.7, Page 17	<ol style="list-style-type: none"> 1. Technical Specifications TC-3 - How many systems do we need to integrate with for data exchange? Can you also specify the integration capabilities of those systems? (API based, File based etc) 2. Technical Specifications TC-5 - How many staff/vendor/auditor users from DCR would require access to our solution? 	<ol style="list-style-type: none"> 1. DCR anticipates that the only system integration will need to be with the grants management system that has yet to be purchased by DCR, so the integration capabilities are unknown but DCR anticipates that normal data formats will suffice. 2. Up to 250 users at any one given time, excluding the implementation vendor's users.
63	Section 3.13.6, TC-5, Page 17	How many software licenses for internal and external parties (e.g., HUD, auditors) are anticipated for the scope of work?	Up to 250 users at any one given time, excluding the implementation vendor's users.
64	Section 3.13.6, TC-2, Page 17	What specific data exchange formats will DCR accept for the technology solution's integration with DCR's System of Record?	DCR has not yet purchased a system of record but expects normal data formats would suffice.
65	Section 5.0 - Cost of Vendor's Offer	As per the payment schedule, payments are made based on milestones achieved. Many of the milestones listed are tied to	DCR seeks a Vendor that will provide construction management services that include managing the performance and production of DCR's

		<p>construction activities (ex. 100% construction complete) and therefore are tied to the speed and quality of the work performed by the contractors that will be under a separate contract with DCR. If the contractors don't perform as per their contractual requirements/program standards and fall behind schedule, please clarify what mechanisms DCR has in place to assure that the work can be recovered/completed on time. As the respondent will not have a direct contractual relationship with the contractors but will be dependent on their performance to reach our payment milestones, we would like to understand how DCR anticipates addressing a scenario where we could be blocked from reaching our paypoints due to poor performance by a third-party.</p>	<p>General Contractors. DCR anticipates enforcing construction timelines and penalties associated with unnecessary construction delays. The Vendor should describe in its approach how it will manage construction activities to complete the timeline proposed by the Vendor.</p>
66	Section 5.0 - Cost of Vendor's Offer	<p>Would the DCR consider de-coupling our ability to reach our milestone paypoints from the contractor's performance?</p>	<p>No. DCR will not pay for construction management services that do not yield completed homes.</p>
67	Section 5.0 - Cost of Vendor's Offer	<p>If the DCR is not able to consider de-coupling our ability to reach our milestone paypoints from the contractor's performance, will a mechanism such as contractor liquidated damages or incentives be put in place to ensure that the contractors are as invested in the process as the respondent?</p>	<p>DCR anticipates enforcing construction timelines and penalties associated with unnecessary construction delays.</p>
68	Section 6.2 – Evaluation Criteria	<p>Will points for Firm Qualifications be based solely on Attachment I? Or will the state also consider Housing work that is responsive to Attachment J questions in scoring Firm Qualifications.</p>	<p>Points for firm qualifications will be based solely the Vendor's responses on Attachment I.</p>
69	Section 6.2 – Evaluation Criteria	<p>Can CDBG-DR Housing projects that were supported by identified Key Leaders at other firms be submitted in Attachment I or should this only be projects completed by the responding firm?</p>	<p>Points for firm qualifications will be based solely on Attachment I. Key leaders may provide qualifications</p>

			earned at prior firms as a part of Key Leader Qualifications Attachment K.
70	Attachment B, Section 18(o), Page 62	Does DCR have a preferred format or template for certificates of destruction, and would these need to be issued by a third party, or can they be self-certified by the vendor following NIST-approved methods?	<p>Self-certification is acceptable following NIST-approved methods.</p> <p>The last page of NIST 800-88 has a sample certificate of sanitization - https://nvlpubs.nist.gov/nistpubs/SpecialPublications/NIST.SP.800-88r1.pdf</p>
71	Attachment D: Cost Form	Please clarify if the state will reimburse any costs associated with the 3 physical office locations (for example, the 2 extra offices for intake).	All costs associated with delivering the scope of services, including any proposed office expenses, must be included in the Vendor's cost proposal.
72	Attachment K: KEY LEADER QUALIFICATIONS (p.76)	<p>This section states: Vendor shall complete the Key Leader Qualifications for each of the three (3) positions listed below. (Program Director, Construction Manager, Technology Manager).</p> <p>Question: Is the vendor able to highlight additional Key Leaders for evaluation or will the state only consider individuals in these three roles?</p>	The Vendor may highlight and propose additional Key Leaders in its Approach. DCR will only evaluate the 3 identified Key Leaders associated with the required Key Leader Qualifications Attachment K.
73	ATTACHMENT I: FIRM QUALIFICATIONS (p. 71)	<p>This section states "The vendor shall provide details for up to three (3) examples of CDBG-DR Housing Engagements <i>delivered by the proposed entity</i>. Client points of contact must be current state employees with adequate understanding of the services delivered. Vendors must provide at least one minimally qualified program example to be deemed responsive."</p> <p>Question: Does the "proposed entity" include subcontractors, or should all CDBG-DR Housing Engagements described be from the prime contractor?</p>	The proposing entity is the prime vendor submitting a response to the RFP. DCR will consider subcontractor qualifications as a part of the required Attachment J: Team Qualifications.

Execute Addendum:

VENDOR: _____

AUTHORIZED SIGNATURE: _____

NAME and TITLE (Print or Typed): _____

DATE: _____